

**MINUTES OF BOARD OF DIRECTORS MEETING
COLEMAN COUNTY TAX APPRAISAL DISTRICT**

The Board of Directors of the Coleman County Tax Appraisal District met on Wednesday, December 13, 2023, in the Appraisal District Office located at 105 S. Commercial Ave., Coleman, Texas.

Call to Order: Jay Dalton called the meeting to order at 8:07 am.

Present: Jay Dalton, Josh Hale, Scotty Lawrence, Stacey Mendoza, and Eva Bush.

Absent: Jo Jones.

Minutes of Previous Meeting: The minutes of the previous meeting were read and approved on a motion by Stacey Mendoza and seconded by Scotty Lawrence. The motion passed unanimously.

Britt Steven Bartell wishes to address the Board: Mr. Bartell was not present at the meeting.

Public Comments: No one was present for public comments.

Monthly Reports and Bills: The Board reviewed the monthly expense reports for October and November. Stacey Mendoza made the motion to approve the bills for October and November. Scotty Lawrence seconded the motion and the motion passed unanimously.

Open, Discussion, and Possible Action on Aerial imagery Service Proposals: The only proposal submitted was from EagleView. After reviewing the proposal, the Board decided to table their decision and call a special meeting for Tuesday, December 19, 2023.

Discussion and consideration of the new Homestead Audit Requirements and Homestead Audit Estimate from Linebarger Goggan Blair & Sampson LLP – After reviewing the Homestead Audit Estimate and comparing the estimate to the costs of adding an additional district employee, Stacey Mendoza made the motion to contract with Linebarger Goggan Blair & Sampson LLP to perform the homestead audits for the appraisal district. Josh Hale seconded the motion and the motion passed unanimously.

Discussion and Action on the Investment Policy: Josh Hale made the motion to approve the Investment Policy with a second by Scotty Lawrence. The motion passed unanimously.

Discussion and Action Authorizing the Chief Appraiser to apply for and obtain a Credit Card: Scotty Lawrence made the motion to approve the resolution authorizing Eva Bush to apply for and obtain a credit card for appraisal district purchases. Josh Hale seconded the motion and the motion passed unanimously.

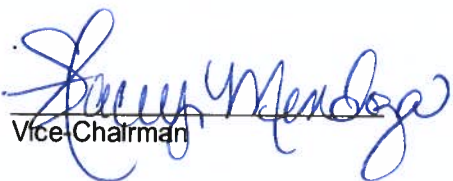
Appoint Agricultural Advisory Board Members for 2024-2025: Stacey Mendoza made the motion to appoint Jack Knox and Kevin McMahon to the Agricultural Advisory Board for 2024-2025. Josh Hale seconded the motion and the motion passed unanimously.

Approve Collection Contracts for 2024-2025: Stacy Mendoza made the motion to approve all entity collection contracts for 2024-2025 with Josh Hale giving the second. The motion passed unanimously.

Chief Appraiser Report: Eva Bush gave a report regarding: 1. Staff shortages; 2. BIS has 85% of the county mapped; 3. Update of current software vendor's maintenance agreement; and 4. Future building upgrades and needs.

Chief Appraiser Evaluation: The Board entered into executive session at 9:15 am under Texas Government Code Section 551.074 (Personnel Matters) of the Texas Open Meetings Act, to conduct the Chief Appraiser Evaluation. The Board reconvened into open session at 9:20 am. There was no action taken.

Adjournment: The meeting adjourned at 9:20 am by acclamation.


Vice Chairman


Chairman