

**MINUTES OF BOARD OF DIRECTORS MEETING
COLEMAN COUNTY TAX APPRAISAL DISTRICT**

The Board of Directors of the Coleman County Tax Appraisal District met on November 9, 2022, in the Appraisal District Office located at 105 S. Commercial Ave., Coleman, Texas.

Call to Order: Jay Dalton called the meeting to order at 8:23 am.

Present: Jay Dalton, Josh Hale, Scotty Lawrence, Eva Bush, and Richard Petree with Western Valuation & Consulting, LLC. Absent: Jo Jones and Stacey Mendoza.

Consider and Act on Appraisal Contract with Western Valuation & Consulting, LLC.: Richard Petree, a partner with Western Valuation & Consulting, LLC, presented the appraisal contract and explained the increase of \$16,000 from \$40,000 for 2022 to \$56,000 for 2023. Josh Hale made the motion to approve the new contract with Western Valuation & Consulting, LLC and allow the \$16,000 increase for 2023 to be paid through the money market account. Scotty Lawrence seconded the motion, and the motion passed unanimously.

Minutes of Previous Meetings: The minutes of the previous meetings were read and approved on a motion by Josh Hale and seconded by Scotty Lawrence. The motion passed unanimously.

Monthly Reports and Bills: The Board reviewed the monthly expense reports. Scotty Lawrence made a motion to approve bills. Josh Hale seconded the motion and the motion passed unanimously.

Collection Reports: The Board reviewed the collections reports.

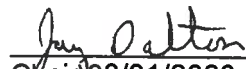
Budget Comparison Report and Budget Issues: The Board reviewed the Budget Comparison Report. Under Budget Issues, Eva Bush explained to the Board that the second floor of the office building was in bad shape as a couple of support walls had been removed and that the windows were falling out due to remodeling of the two adjoining buildings this past year. The Board advised to seek local contractors and get the repairs made. She also explained that the office has accumulated fees and would like to add these to reserves for future building and technology expenses. The Board advised her to put that discussion item on the agenda for the January meeting.

Public Comment: No one was present.

Other Business: None

Adjournment: The meeting adjourned at 9:20 am on a motion by Josh Hale and a second motion by Scotty Lawrence. The motion passed unanimously.


Vice-Chair 03/01/2023


Chair 03/01/2023